

Office Policy and Patient Contract

Welcome! Our pediatric dental staff looks forward to working with you. Through oral hygiene instruction, nutritional counseling and regular dental visits consisting of cleaning, fluoride application and xrays as needed, your child may learn good dental habits to last a lifetime. These guidelines were designed with your child's best interest in mind:

1. A legal guardian must accompany a minor child to their appointments. A Power of Attorney Form is required if this is not possible.
2. One parent/guardian is welcome to accompany their child into the treatment area for appointments. Occasionally, there may be exceptions to this and the doctor may ask you to remain in the reception room.
3. If possible, please bring only those children who have appointments.
4. It is beneficial if you allow our trained pediatric team to explain all procedures using techniques and language suitable to your child's age and accepted by the American Academy of Pediatric Dentistry.
5. We will make every effort to confirm your dental appointment. Please allow 24 hours if you must reschedule. After 2 missed/unexcused appointments, your child will be dismissed from the practice.
6. We will make every effort to stay on time for your appointment. An appointment will need to be rescheduled if you are 15 minutes late.
7. Full payment is expected at the time of service. We will be happy to file insurance claims for you. We accept cash, Visa/MC/Debit cards. Personal checks are not accepted. A \$1.00 billing charge will be applied per month for all account balances over 90 days.

* I have read and understand the above and agree to its terms:

Signature: